

## Digital & IT Project Manager

Tipik is a Brussels-based consultancy providing integrated communication services to the EU institutions and other public organisations.

We're looking for an experienced **Digital & IT Project Manager** to work with our Brussels teams to deliver high-quality innovative digital & IT products.

### **Responsibilities**

- Manage digital communication products and services from conception to delivery, working with the agency's specialist staff.
- Manage budgets, staff, and production deadlines, under the supervision of a Senior Account Manager.
- Liaise with the client and represent their needs inside the agency.

### **Requirements & Skills**

- Minimum 3 years of project management experience in digital & IT services.
- Technical background and understanding of IT/Web tools and platforms.
- Positive and flexible attitude.
- Excellent organisation and communication skills.
- Ability to manage multidisciplinary projects.
- Very good knowledge of English.
- Knowledge of the European institutions is a plus.

### **How to apply**

Please send your CV and portfolio in English to [jobs@tipik.eu](mailto:jobs@tipik.eu). Only short-listed candidates will be contacted.

### **GDPR**

Tipik Communication Agency is committed to protecting your privacy. We will always keep your personal data safe and will aim to comply with applicable data protection legislation, including the EU [General Data Protection Regulation](#) 2016/679 and the Belgian data privacy act of 8 December 1992 ([FR/NL](#)).

We do not store CVs of rejected job applicants, unless the individual has given us his/her consent, in which case it will be stored for a maximum period of one year. Please specify this in your CV and covering letter.